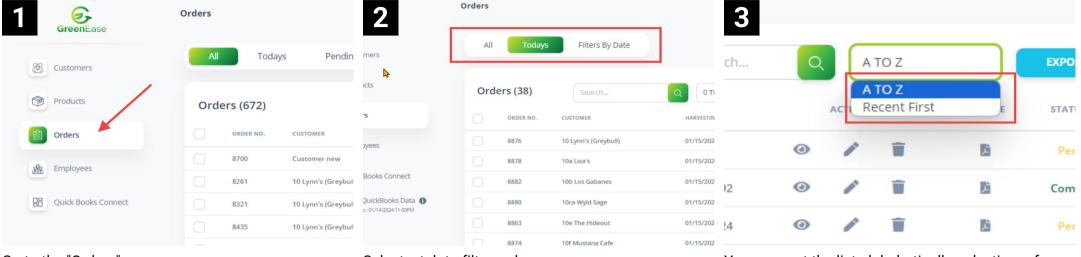


## How to print labels in GreenEase





## Go to the "Orders" page

## Select a tab to filter orders

You can sort the list alphabetically or by time of order creation

85 Beartooth Market

85 Beartooth Marke

83 Red Lodge Cafe

98d 307 Pizza

96 Blanca Tatanka

85 Beartooth Market

Bulk Living 84

CANCEL

Spring M

Soz. Spring Mix

03/21/2024 1 of 8

Oty: 1

Qty: 8

Qty: 7

Otv: 14 Triple Ro

Orv: 4 Bulk Livis

1 of 7

76 Blair

10 Lynn's (Greybull)

96c Sitti's Table

92 Downhome Discounts

6 5oz. + 6 9oz. SM

5 oz Spring Mix

Spring Mix

77 Albertson's (Powell)

52 Sophie's Kitcher

10 Lynn's (Grevbull

Print Label By Product (Total Labels:88)

1 of 22

Oty: 14

Qty: 14 5 oz Spring Mit

Qty: 5

Qty: 5 Sprin

2 of 8 10 Lynn's (Grevbull

Otv: 8 Sleeved Bas

1 of 5

Oty: 1

uers (072)			Search.	. 💌	Recei
ORDER NO.	CUSTOMER	HARVESTING DATE	PRODUCT	PRICE	
8816	10j Swanky Roots	01/08/2024	4 Products	\$378	۲
8815	17 Bozeman Co-op	01/08/2024	5 Products	\$201.08	0
8814	26 Worland Country Club	01/08/2024	1 Products	\$60	۲
8813	38 The Cowfish	01/08/2024	1 Products	\$99	۲
8812	10a Lisa's	01/08/2024	2 Products	\$96	۲
8819	27 P6 Station	01/08/2024	2 Products	\$103.5	0
8811	20 Wheeler's Basin's Market	01/08/2024	2 Products	\$121.08	۲
8810	33 QT's (Riverton)	01/08/2024	1 Products	\$30	۲
8809	41a FCSD #1	01/08/2024	1 Products	\$60	0
8808	42 Middle Fork	01/08/2024	1 Products	\$30	۲
8818	14 Town and Country (E Main)	01/08/2024	3 Products	\$126.08	۲
8807	36 Breadboard, Riverton	01/08/2024	1 Products	\$27.5	۲
8806	30 Storyteller	01/08/2024	1 Products	\$30	0

Select the orders you want to print labels for.

5	Q Sor	t By Harvest Date	PRINT LA	BELS .	EXPORT ORDERS	
PRODUCT	PRICE	INVOICE	P By Product	+	JATE	UPD
1 Products	\$60	B	By Custome	er 🚽	24 12:06PM	03/1
3 Products	\$104.04	<b>B</b>	Printed	03/18/2	2024 08:13AM	03/1
1 Products	\$99	Di	Printed	03/18/2	2024 07:23AM	03/1
1 Products	\$27.5	Di	Printed	03/18/2	2024 07:21AM	03/1
1 Products	\$27.5	<b>1</b> 2	Printed	03/18/2	2024 07:18AM	03/1
1 Products	\$30	E2	Printed	03/18/2	2024 07:18AM	03/1
1 Products	\$30	Di l	Printed	03/18/2	2024 07:18AM	03/1
2 Products	\$78	<b>D</b>	Printed	03/18/2	2024 07:17AM	03/1
6 Products	\$137.1	<b>B</b>	Printed	03/18/2	2024 07:17AM	03/1

Click on "Print Labels" then select the order. By product or by customer.

Click Print

6

52 Sophie's Kitchen

52 Sophie's Kitchen

98cc Breadboard Cody

85 Beartooth Market

88 Cattail Bakery

77 Albertson's (Powell

Bulk Living Bas

Oty: 3 Arugula

2 of 22 85 Beartooth Market

Qty: 14 5 oz Spring Mix

Qty: 5 Spring Mix

Qty: 8 Spring Mix

4 of 22

Qty: 6

 $\times$